



**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, 19TH THEATER SUPPORT COMMAND**  
**UNIT #15015**  
**APO AP 96218-5015**

REPLY TO  
ATTENTION OF:

EANC-CG

09 JUL 2004

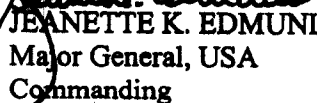
**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Command Policy Letter #50 - Supervisory Training**

1. Training is the process that melds human and materiel resources into required capabilities. As commanders/supervisors responsible for civilian employees (Department of Army Civilians and Korean National Civilians), it is imperative we have a working knowledge of the regulations and policies that govern our workforce. Equipped with such knowledge, we can develop and sustain the capability to meet our day-to-day mission requirements.

2. Therefore, I expect all military personnel and civilians who are charged with supervisory responsibilities to attend supervisory training within 90 days after they assume these duties. This will ensure we are equipped to properly function within applicable regulations and policies that govern our workforce, thereby meeting our mission.

3. For more information on supervisory training, contact your servicing Civilian Personnel Advisory Center.

  
JEANETTE K. EDMUNDS  
Major General, USA  
Commanding

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